

# 2025 Passport Summer Camp

## Dates & Rates



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**Registration Opens:  
January 15th at 11:00 am**

**2025 Summer Camp Season  
June 23rd - August 15th, 2025**

<b>Week 1 - Mad Scientist Week</b>	<b>June 23rd - June 27th</b>
<b>Week 2 - BBQ Bash Week</b>	<b>June 30th - July 3rd*</b>
<b>Week 3 - Super Hero Week</b>	<b>July 7th - July 11th</b>
<b>Week 4 - Color Games Week</b>	<b>July 14th - July 18th</b>
<b>Week 5 - Halloween in July Week</b>	<b>July 21st - July 25th</b>
<b>Week 6 - Passport to the Olympics Week</b>	<b>July 28th - August 1st</b>
<b>Week 7 - All Star Sports Week</b>	<b>August 4th - August 8th</b>
<b>Week 8 - Carnival Week</b>	<b>August 11th - August 15th*</b>

**\*Camp will be closed on July 4th in observation of Independence Day**

**\*Camp will dismiss at noon on August 15th**

# 2025 Day Camp Pricing

18 months - 3 years old - Choose between one four-week session or Eight full-weeks

4 years old - 12 years old - Choose by the week (Eight one-week sessions)

<b>Explorers</b> 18mth-2 years	<b>Scouts</b> 3 years	<b>Navigators</b> 4-5 years	<b>Voyagers</b> 6-8 years	<b>Pioneers</b> 9-11 years	<b>Leadership Program</b> Rising 8th and 9th graders
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## ***For campers ages 18 months - 2 years***

*Choose between two, four-week sessions or the full eight weeks*

This program is specifically modeled after and run as a Montessori classroom. It is an ideal option for campers entering our CMS Toddler program in the fall, as it introduces and exposes campers to the Montessori philosophy, materials, and space while building relationships among students and staff. To provide campers with consistency and time to adjust to separation, campers must commit to a 4 or 8-week session, which will maximize their summer experience.

**Session 1: (6/23-7/18\*)** 4 weeks/ \$2643

**Session 2: (7/21-8/15)** 4 weeks/ \$2782

**Full Summer:(6/23-8/15)** 8 weeks/ \$5425

*\*week 2 is pro-rated (no camp on July 4th)*

## ***Scouts - campers age 3 years***

*Choose between two, four-week sessions or the full eight weeks*

A loving and nurturing environment is the primary consideration for our 3-year-olds. This program is tailored to meet campers' needs with staff who are experienced and responsive to young children. In this environment, we have specifically designed the curriculum to accommodate your campers' skills and abilities that focus on consistency, safety, and independence.

**Session 1: (6/23-7/18\*)** 4 weeks/ \$2643

**Session 2: (7/21-8/15)** 4 weeks/ \$2782

**Full Summer:(6/23-8/15)** 8 weeks/ \$5425

***\*week 2 is pro-rated (no camp on July 4th)***

## ***Navigators - campers ages 4 - 5***

Our Navigators program is designed to foster independence and build confidence in our 4- and 5-year-old campers. Through developmentally appropriate activities, Navigators explore, play, and learn in a supportive and engaging environment. Campers enjoy a mix of hands-on projects, creative play, outdoor adventures, specials (*wood working, arts & crafts, athletics*) and group activities, all tailored to their growing abilities. With a focus on self-sufficiency, Navigators practice important skills like following routines, making choices, and building friendships—all while having fun and discovering the world around them!

*Every Wednesday Navigators\* & Voyagers take a field trip (by bus) and spend time at the Machrean pool.\* only older(5) Navigators go to the pool and remain in the wading area*

*Choose by the week:*

**Week 1: (6/23-6/27\*)** \$505

**Week 2: (6/30-7/3)** \$682

**Week 3: (7/7-7/11)** \$682

**Week 4: (7/14-7/18)** \$682

**Week 5: (7/21-7/25)** \$682

**Week 6: (7/28-8/1)** \$682

**Week 7: (8/4-8/8)** \$682

**Week 8: (8/11-8/15)** \$682

**Full Summer: (6/23-8/15)** 8 weeks/\$4830 (*early bird rate space is limited*)

*\*week 2 is pro-rated (no camp on July 4th)*

## ***Voyagers - campers ages 6 - 8***

Our Voyagers program is all about curiosity, creativity, and building independence for campers ages 6-8. Designed to meet their developmental needs, this program encourages campers to dive into new challenges, explore their interests, and develop important life skills. With engaging activities like team-building games, creative arts, outdoor adventures, and hands-on projects, Explorers are given opportunities to problem-solve, collaborate, and grow. Each day is filled with fun, friendship, and plenty of chances to build confidence while discovering what they're capable of!

*Every Wednesday Navigators\* & Voyagers take a field trip (by bus) and spend time at the Machrean pool.*

*Choose by the week:*

**Week 1: (6/23-6/27\*)** \$505

**Week 2: (6/30-7/3)** \$682

**Week 3: (7/7-7/11)** \$682

**Week 4: (7/14-7/18)** \$682

**Week 5: (7/21-7/25)** \$682

**Week 6: (7/28-8/1)** \$682

**Week 7: (8/4-8/8)** \$682

**Week 8: (8/11-8/15)** \$682

**Full Summer: (6/23-8/15)** 8 weeks/\$4830 *(early bird rate space is limited)*

*\*week 2 is pro-rated (no camp on July 4th)*

## **Pioneers - for campers ages 9 - 11**

*Each week brings exciting adventures throughout the Greater Boston area! Please note that the specific trips for Pioneers are finalized closer to summer. The trips listed below are from last summer's itinerary and are provided as examples. Activities are subject to change, including possible last-minute adjustments due to weather. When they return to campus all Pioneers will participate in camp special events and attend weekly specials (Art, Woodworking, Sports, and Swim in the afternoon)*

### **2024 Trips included:**

*Salem Spooky Tour*

*Canobie Lake Park*

*Ward's Berry Farm*

*New England Revolution Camp Day at Gillette*

*Water Park of New England*

*Museum of Science*

*Fenway Park Tour*

*American Flatbread*

*New England Aquarium*

*and more!*

*Choose by the week:*

**Week 1: (6/23-6/27\*)** \$560

**Week 2: (6/30-7/3)** \$700

**Week 3: (7/7-7/11)** \$700

**Week 4: (7/14-7/18)** \$700

**Week 5: (7/21-7/25)** \$700

**Week 6: (7/28-8/1)** \$700

**Week 7: (8/4-8/8)** \$700

**Week 8: (8/11-8/15)** \$700

**Full Summer: (6/23-8/15)** 8 weeks/\$5860 (early bird rate space is limited)

**\*week 2 is pro-rated (no camp on July 4th)**



## Leadership Program - Rising 8th and 9th graders

Ready to take the first step toward becoming a camp counselor? Our Leadership Program is designed for rising 8th and 9th graders interested in learning about child care and leadership. Participants will spend the first part of the day working with a specific age group for two weeks, gaining hands-on experience and building connections. For those enrolled beyond two weeks, there will be an opportunity to switch age groups to broaden their experience.

In the afternoons, your student will dive into leadership training, including resume building, interview skills, and an introduction to the college application process and, going into the workforce post-high school. They'll also learn the basics of child development and participate in team-building activities to strengthen their collaboration and problem-solving skills. As part of the program, participants will get certified in First Aid and CPR, equipping them with essential safety skills.

The program includes a field trip and time to relax and cool off at the Machrean Pool, making it both enriching and fun! A two-week minimum commitment is required to join this transformative program.

**Any two weeks: \$300**

## Specialty Camps

Soccer Skills	Robotics	Theatre Camp
June 23rd-June 27th	July 7th-July 11th	August 11th-August 15th
\$700	\$730	\$650

### Soccer Skills (rising 2nd-6th graders)

June 23rd-June 27th

Kick off your summer with our Soccer Skills Camp! Designed for young athletes in 2nd-5th grade, this specialty program focuses on developing fundamental soccer skills like dribbling, passing, shooting, and teamwork through engaging drills and games. Each morning from 9:00 AM to 12:00 PM, campers will work with experienced coaches to build their abilities and confidence on the field. In the afternoon, they'll rejoin the main camp for fun specials like arts and crafts, swimming, woodworking, and athletics, rounding out an active and creative camp day! Perfect for soccer enthusiasts of all skill levels!

## **Robotics (rising 2nd-6th graders)**

**July 7th-July 11th**

Ignite your child's curiosity and problem-solving skills with our exciting Robotics Camp! Each morning from 9:00 AM to 12:00 PM, campers will dive into the world of robotics with instructors from Icode Wellsely, starting with simple devices and progressing to more complex builds using LEGO and EV3 systems. Through hands-on activities, they'll learn the basics of robotics programming, from interacting with hardware devices to creating advanced robots that can move and think using AI. By the end of the week, campers will see their creations come to life! In the afternoons, they'll rejoin the main camp for specials like arts and crafts, swimming, woodworking, and athletics, ensuring a well-rounded and engaging summer camp experience.

## **Theatre Camp (rising 2nd-6th graders)**

**August 8th-August 15th**

Let your child's creativity take center stage at Theatre Camp! Each morning from 9:00 AM to 12:00 PM, campers will collaborate to write, produce, and star in an original play. They'll dive into every aspect of theater, from costume and set design to acting and directing. With guidance from experienced instructors, they'll build teamwork and confidence while bringing their vision to life. The week culminates in a live performance where campers can showcase their hard work and talent for family and friends. In the afternoons, campers will join the main camp for specials like arts and crafts, swimming, woodworking, and athletics for a dynamic and memorable summer experience.

# Extended Day

*for campers ages 4-12*

<b>Extended Afternoon</b>	<b>4:00-5:30 pm</b>	<b>\$150 per week</b> <b>*Drop in \$40 per day</b> <b><i>*subject to availability</i></b>
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# FAQ's

## + What is the camp's philosophy?

Summer is a season of endless possibilities—a time for children to explore, create, and discover in a joyful, supportive environment. At CMS Passport Summer Camp, we believe in blending fun with learning, offering unique opportunities for growth and adventure.

The Passport Program employs the following core values

**Peace - Respect - Creativity - Exploration - Collaboration**

**Independence - Environmental Consciousness - Global Stewardship**

Our camps are led by a team of talented and dedicated counselors, including CMS faculty, staff, and alumni, who are passionate about guiding children through meaningful experiences. Through hands-on activities in familiar classroom settings, outdoor play, water activities, and weekly themed adventures, children continue to build their skills while embracing the magic of summer.

We welcome children ages 18 months to 12 years old, both current CMS students and newcomers, into a community where they can thrive, make new friends, and create lasting memories. At Passport Summer Camp, we aim to inspire curiosity, foster creativity, and ensure that every child leaves with a sense of accomplishment and a smile on their face.

## **+Goals of the Program**

The goals and objectives of the camp are far reaching, and involve not only the children, but our families and staff as well. As a staff member, we ask for your commitment and enthusiasm. All campers, regardless of age or ability, will be exposed to all of the aforementioned activities. Each camper has the right to be taught at his/her learning level in a way that is supportive and informative whilst still encouraging growth and curiosity. Furthermore, we encourage and support all staff in setting and achieving their own personal and professional goals. Highlighted below are some of our goals:

- To provide a safe, positive, enjoyable, and educational experience for campers.
- To encourage the building of relationships between campers and staff. The creation of friendships is one of the most important goals of camp.
- To expose campers to a variety of activities in an atmosphere that is supportive at a level and respectful without peer pressure or coercion.
- To be supportive of one another as staff, as we execute the strict protocols newly created to keep each of our campers healthy and SAFE during this challenging time.

Within our program the goals we set have outcomes that vary for each child. Many children will progress through various activities that are appropriate for their age and learning style. All of our campers are encouraged to try new things and explore activities new to them, so that they may have a full camp experience. The best part about camp is that children can come to our program, experience a day full of activity and feel good about the choices they make throughout their day!

## **+Is your camp licensed?**

Passport is licensed through the City of Cambridge Department of Public Health.

## **Registration**

**Registration is processed on a first come, first served basis. We encourage you to register as soon as possible. Registration will be complete once all required information is provided.**

### **+When does registration open?**

Registration opens January 15, 2025 at 11:00 am

### **+How do I register?**

Register for camp at <https://passportcamp.campbrainregistration.com>

### **+Is there a waitlist?**

Once camp groups have reached their maximum enrollment, your child will be placed on a wait list. There is no cost to remain on the waitlist. You will be notified of any openings as soon as they become available.

### **+Can I make changes to my camper's registration?**

Please note that session weeks cannot be split or prorated. We make every effort to accommodate changes to your child's enrollment.

Please contact the Passport Office with your specific needs. All requests for changes must be sent to the camp email at

passport@cambridgemontessori.org for changes to your child's registration, by June 1 2025. All changes are dependent upon availability.

### **+Is Passport the right fit for my camper?**

It is our goal for every camper to thrive at Passport Summer Camp. However, some prospective campers' physical or emotional needs may require extra help and we may not be able to accommodate them. Please contact the Passport office to discuss any special needs and to find out if Passport Summer Programs are the right fit for your camper.

## **Payment**

### **+ How much does it cost per week?**

Price varies by age. Please see the Dates and Rates section for specifics.

### **+How much does Afternoon Extended Day cost?**

Afternoon Extended Day (4:00-5:00 pm) is \$150 per camper, per week or \$40/day drop-in

### **+What is the payment schedule?**

- A \$250 or \$500 (non-refundable deposit per session must be made at the time of your online registration). Once your registration has been processed, you will receive confirmation via email.
- Payments towards camp are non-refundable or transferable.
- If you choose to pay Deposit + Installments, 50% of the balance will be processed on March 15th 2025. The remainder will be processed on April 15th, 2025. You will be contacted immediately if your payment does not go through.
- Payment is due in full for any registrations after April 14th.

### **+Do you offer financial aid or any discounts?**

CMS students receiving financial aid for the 2024-2025 academic year are eligible for the same percentage discount on summer camp fees. Please note that no additional discounts or financial aid are available

### **+Do you offer refunds?**

- Payments towards camp are non-refundable or transferable.

### **+How are the groups formed? Can I request my camper to be with a friend?**

All groups are by age and we are happy to accommodate friend requests!

**+How many campers are in a group? What is the camper-to-counselor ratio?**

- Explorers (18 months-2 years): 2 counselors and 1 intern to 8 campers
- Scouts (3 years): 3 counselors and 1 intern to 15 campers
- Navigators (4-5 yrs) 2 counselors and 1 intern to 20 campers
- Voyagers: (6-8 years) 2 counselors and 1 intern to 20 campers
- Pioneers: (9-12 years) 2 counselors and 1 intern to 20 campers

**+Does my camper need to be fully independent in the bathroom?**

Fostering independence in toileting is an integral part of the curriculum in our Explorers and Scouts programs. Starting in the Navigators program (ages 4-5), children are expected to manage bathroom tasks independently, including toileting and changing clothes.

**+Do you provide lunch and or snacks?**

With the exception of special events (such as the BBQ), campers should bring at least two snacks and a lunch each day.

## **Drop-Off & Dismissal**



### **+Where do I park?**

**For the Toddler/Primary Building (ages 18 months–5 years)**, please park in the lot adjacent to the building at 161 Garden Street. The parking lot is marked with a sign that reads “Parking for St. Peter’s Field.” Please note the 15 minute “live parking” restriction. It is important not to illegally occupy the handicapped spot or you will be towed.

Most on-street parking is for Cambridge residents only. Additional non-resident parking on Sherman Street between the sidewalk entrances to the adjacent park is available, as well as parking at the Sherman St. entrance to St. Peter’s Field.

Parking during the day for non-residents is also available off Sherman Street on Cadbury Road.

Please do not park in front or in our neighbor’s driveways. This upsets our neighbors and can block their exits in an emergency.

### **For the Elementary Building (ages 6 -12)**

Please park in the lot at Danehy Park across from 96 Sherman street and walk to the Elementary Building.

***Please do not park on Bellis Circle. This is resident parking only.***

### **+What time can campers be dropped off?**

Drop-off begins at 8:45 and camp begins at 9:00 am.

### **+Where do I drop my camper off?**

For the Toddler/Primary Building (ages 18 months–5 years), please drop off at 161 Garden Street.

#### **Explorers: (18 months - 2 years)**

The Blue Room or Pink Room located on the side of the building, down the ramp.

#### **Scouts: (3 years)**

The Green Room located on the side of the building, up the ramp.

#### **Navigators: (4-5 years)**

The Red Room and The Orange Room, are located at the front of 161 Garden street through the blue gate. If you arrive after 9:00 am please bring your camper to the front office.

#### **Voyagers and Pioneers: (6-12 years)**

The Elementary Building is located at 129 Sherman Street. You may use the loading zone at the gym entrance, where staff will be available starting at 8:45 AM, or park at Danehey Park and walk over. If you arrive after 9:00 AM, please escort your camper to the front entrance (accessible via Bellis Circle) and proceed to the courtyard.

### **+What if I arrive after drop-off?**

If you arrive past 9:15, please bring your camper to the front office at either 161 Garden or 129 Sherman. If you are going to be late, please email the passport office @ [passport@cambridgemontessori.org](mailto:passport@cambridgemontessori.org)

### **+Can I pick my camper up early?**

Yes! Please let your counselors know at drop off AND email us at [passport@cambridgemontessori.org](mailto:passport@cambridgemontessori.org) with the following information:

Child's name and parent's name

- Time and date of pick-up
- Your child's group

*The safety of our campers is our number one priority at Passport. We will ask for identification from all persons picking up a camper until we recognize you.*

### **+I need to send a “new to Passport” adult to pick up my camper, what should I do?**

If someone other than a parent/guardian will be picking up your child, they must be listed on the approved pick-up list. Please notify the Camp Director in advance if someone not listed on your child's forms will be picking up. Until we recognize you, all adults picking up a camper must show a form of identification. This includes the camper's parent/guardian to ensure the safety of your child.

### **+What if I am late picking my camper up?**

We understand life and traffic happen! If you are going to be late please email the Passport Office [@passport@cambridgemontessori.org](mailto:passport@cambridgemontessori.org) If you are more than 10 minutes late your camper will be brought to Extended Day (Toddler/Primary Building - Rainbow Room) Elms - the Passport Room or Gym)

*The safety of our campers is our number one priority at Passport. We will ask for identification from all persons picking up a camper until we recognize you.*

## **A Day at Passport Summer Camp**

Families will be provided with a weekly schedule. Campers will establish daily routines upon arrival that will help them acclimate, like putting their belongings in a designated space, washing their hands frequently, entering their designated classroom independently, and beginning their camp day. This is an opportunity to help children understand how they will spend their time while at camp safely.

They will engage in a variety of activities including: specials ( woodworking, music, art, athletics and water play) that will occur outside (weather permitting). Each group will spend a significant amount of time outdoors.

**+What will my camper spend their time doing at camp?**

At Passport Summer Camp, your child will engage in a variety of fun and enriching activities. Campers will spend lots of time outdoors and take advantage of beautiful Danehy Park, have special visitors and work with specialists in areas including: athletics, visual arts, nature exploration, music and movement, recreational water sports, games and more! A detailed description of level specific program daily schedules is available on our website and will be included in your welcome package upon completion of your child's registration.

## **Do your campers go off-site or on field trips?**

**We will be visiting the McCrehan pool in North Cambridge, and travel to other outdoor destinations. Additionally, we will look for creative ways to bring the world to our campers through onsite special events and guests.**

**Explorers:** Danehy Park exploration (including splash pad) and vendors on site, walk to our Elementary building.

**Scouts:** Danehy Park exploration (including splash pad) and vendors on site, walk to our Elementary building.

**Navigators:** Danehy Park exploration, Universal Playground (including splash pad), McCrehan Pool and vendors on site

**Voyagers:** Danehy Park exploration, Universal Playground (including splash pad), McCrehan Pool and vendors on site and a weekly field trip (on Wednesdays) via public transportation or school bus.

**Pioneers:** Daily field trips or off-site adventures to local parks, libraries, pools, amusements and more, via public transportation or school bus.

### ***2024 Trips included:***

*Salem Spooky Tour*

*Canobie Lake Park*

*Ward's Berry Farm*

*New England Revolution Camp Day at Gillette*

*Water Park of New England*

*Museum of Science*

*Fenway Park Tour*

*American Flatbread*

*New England Aquarium*

*Please note that the specific trips for Pioneers are finalized closer to summer. The trips listed above are from last summer's itinerary and are provided as examples. Activities are subject to change, including possible last-minute adjustments due to weather. When they return to campus all Pioneers will participate in camp special events and attend weekly specials (Art, Woodworking, Sports, and Swim in the afternoon)*

### **+What is your campus like?**

Passport at Cambridge Montessori School has the unique privilege of being located on the edge of Danehy Park. It is a beautiful 50-acre sprawl of greenery that has been the expansive playground and backyard for CMS for almost three decades. All three of our buildings are within a stone's throw of the “emerald necklace” in the City of Cambridge.

### **+How much of the day is spent outside?**

We spend as much time as possible (weather permitting) outside! Both the Toddler/Primary buildings have access to outdoor seating for lunch and water activities.

### **+What happens if the heat index is unsafe for outdoor activities?**

We collaborate closely with our camp nurse and the City of Cambridge to monitor the heat index. All of our buildings are air-conditioned, and if the heat index rises above safe levels, we will keep campers indoors as advised by our nurse and the city.

### **+What happens on rainy days?**

When it rains at summer camp, the fun doesn't stop! We seamlessly transition to indoor activities that keep campers engaged and entertained. Campers enjoy arts and crafts, storytelling, music, and interactive games. Our spacious, air-conditioned facilities provide plenty of room for movement-based activities like yoga, dance, and obstacle courses. We also use rainy days as an opportunity for special indoor projects and creative workshops, ensuring every day at camp is full of adventure, no matter the weather.

**+Does my camper nap?**

For campers aged 18 months to 3 years, EEC (Department of Early Education and Care) regulations require a nap or rest period of at least 45 minutes each day. While our four- and five-year-old Navigators are not required to nap or rest, they will enjoy a quiet reading or relaxation time immediately after lunch to recharge for the afternoon's activity.

**+Will my camper go swimming?**

All campers aged five and older will enjoy weekly free swim sessions at the Machrean Pool. Swimming frequency and pool access are determined by age group. Five-year-olds will have access exclusively to the shallow wading area (ankle-deep) for safe and enjoyable water play.

**+What are water based play/activities available if my camper is not at the pool or too young for the pool?**

When campers are not at the pool or are too young to swim, they can enjoy a variety of water-based activities, including inflatable wading pools, sprinklers, slip and slides, Nerf Super Soakers, water balloons, water tables and hoses. These activities provide plenty of fun ways to stay cool and active!

**+Do you offer Extended Day?**

Yes, we offer Extended Afternoon for campers ages four and up until 5:30.

## Health & Wellness

**+What are your safety protocols?**

Nothing is more important to us than the safety of our campers. We have developed safety procedures that you can trust to ensure your child's physical and emotional well-being. Our staff are fully trained in these procedures through rehearsals and simulations, and are prepared to supervise children in the classroom, at the park, and across our campus.

In case of camp, local or national emergency you will receive an automated call from camp with instructions and information. We will also notify families of pick up changes and other camp related changes through our automated alert system – Passport Day Camp at Cambridge Montessori.

Parents and guardians are welcome to call the Camp Director with any questions or concerns regarding safety policies and procedures.



## **+Healthcare - What do I need to know and what forms do I provide?**

### *Health History and Physical Forms*

Enrolled campers are required to complete the Health History. These questions are found in our online registration system. Parents must supply the camp with a record of immunizations, a statement from a physician that the child is in good health, and a record of a recent physical from the past 12 months.

### *Medication*

Medications that are required during your child's camp day can be administered with written parent/guardian consent. Consent must be provided to the camp. Written authorization must include:

- Name of medication
- Reason for administration
- Date and time the medication is to be administered
- Length of time medication is to be administered
- Parent/guardian signature
- Physician signature and phone number

### *Health Policies and Information*

It is the goal of Passport to promote optimal health and safety of staff, children, and families. For the overall health of the campers and staff at Passport, it is mandatory that campers remain home when ill. Parents are asked to call the camp by 9:00am if a child will be absent.

Exclusion (staying home/sending home) is indicated if:

- Illness prevents the child from participating comfortably in activities.
- Illness results in a need for care that is greater than the staff can provide without compromising the health and safety of other children.
- Illness poses a risk of spreading illness or disease to others.

Temporary exclusion is necessary for any of the following:

- Fever above 100 degrees Fahrenheit

- Diarrhea
- Vomiting
- Undiagnosed rash
- Impetigo - until 24 hours after treatment has been started
- Strep throat or other streptococcal infection - until 24 hours after treatment has been started
- Chickenpox - until lesions have dried or crusted (usually 6 days after onset or rash)
- Any child determined by the local health department to be contributing to the transmission of illness during an outbreak.

#### **+How will my camper stay hydrated and safe from the sun?**

At Passport, we understand the importance of keeping your child safe in the sun. We ask that you please send your child to camp each day with the following:

- Sunscreen applied before arriving at camp
- A bottle of sunscreen that is clearly labeled with your child's name (SPF 30 +)
- Water bottle
- Appropriate clothing for weather including a hat

Our staff will do the following to contribute to your child's safety in the sun:

- Provide opportunities for frequent water breaks - there are hydration stations located in multiple areas of each building.
- Encourage campers to drink water
- Have water stations available outside
- Act as good role models concerning sun protection and hydration
- Remind campers to reapply sunscreen

### **+When can my camper return to camp if they are sent home due to illness?**

Campers will be welcomed back 24 hours after they no longer have any of the symptoms listed above in our health policies. Should your child become ill during the camp day, parents/guardians will be notified by phone immediately and are required to pick up the camper within 2 hours from contact. If a child is injured while at camp and does not require emergency care, the parent/guardian will be notified by phone letting them know of the injury and assess the situation over the phone. Should emergency care due to an injury be necessary, 911 will be called and the camp director or designated administrator will go with the camper to the hospital and the parent/guardian will meet at the predetermined hospital.

### **+Are you a nut-free facility?**

Yes, we are a nut-free facility. We encourage the use of nut alternatives such as sun butter. Please clearly label any food items that could be mistaken for peanut butter or nuts. If there is any uncertainty about a food item, we will contact the camper's parents or guardians for clarification.

No food containing nuts or peanuts, or traces of nuts or peanuts, are allowed on camp property or in any camp buildings. No food containing nuts or peanuts or processed on equipment that also processes nuts or peanuts is served at CMS. For clarification, this means:

- No children or staff should bring lunch or snack items for their personal use that contain nuts or peanuts. This includes peanut butter, other nut butters, coconut, pesto, etc.
- Children and staff MAY bring in items manufactured on equipment that also processes nuts or peanuts if it is for their personal use only.

In addition, children and staff may also have allergies to other foods and substances. Staff will communicate group needs to all group parents at the beginning of each session; please refrain from sending these foods in for group use, as well.

**+How do you deal with nut or other allergies?**

We take allergies very seriously at Passport and are committed to providing a safe environment for all campers. In addition to our nut-free policy, we work closely with parents and guardians to manage any other allergies, dietary or special needs. Before camp begins, we ask for detailed medical information, including allergies, so we can take the necessary precautions. All of our camp staff are CPR and First Aid Certified including being Epi-Pen trained. Our staff is trained to recognize signs of allergic reactions and follow emergency procedures if needed. If you have questions or concerns specific to your camper, please reach out!

**+Do you have a Camp Nurse?**

Yes, we have a Camp nurse. Our school nurse Maggie Moyers will be on maternity leave this summer, however we have an interim summer camp nurse who will be with us for all eight weeks.

## **+How does Passport manage behavioral needs?**

At Passport we prioritize the health, safety, and well-being of every camper. Many of our staff members are teachers or education majors. All staff are trained to handle a wide range of medical and behavioral needs with care and professionalism. Passport is committed to helping the child to develop self-discipline and appropriate behaviors in a variety of situations. Passport's discipline and guidance are consistent with and based upon an understanding of the individual needs of the child and child development principles. The purpose of our disciplinary approach is to maximize the growth and development of each child and to ensure the safety of individuals. Using the Montessori framework of "freedom within limits" children are guided toward pro-social behaviors that respect the rights and freedoms of others. At our camp, age appropriate language and approaches are used, helping campers learn how to listen to one another and work toward win-win compromises as they resolve conflicts. As children grow older and develop self-control, they are increasingly expected to take responsibility for their actions and to serve as role models and leaders at camp.

### ***Here is how we manage these important aspects:***

- Before camp, we gather detailed health information to understand each camper's medical needs. This includes allergies, medications, and any other health concerns. As we get closer to the start of camp we will offer nurses hours for families to meet our camp nurse and drop off paperwork and any important medications or medical devices.
- With all age groups we avoid using the time out concept, but rather redirect students' behaviors. Whenever necessary, children are encouraged to seek out a quiet area when they need a place to calm down or refocus their energy. In some extreme cases, parents may be asked to take their child home for the day.
- We emphasize positive behavior through encouragement and reinforcement. Our staff creates a supportive atmosphere where every camper feels valued and respected.
- If your camper is experiencing behavioral needs at camp we will work closely with families to ensure each camper has a great summer! If your camper has a 504 or IEP at school, we encourage families to share what supports and systems are in place at school and/or home.
- We maintain open lines of communication with parents and guardians, providing regular updates and working collaboratively to address any behavioral concerns that may arise.

### ***Conditions***

*Passport Summer Programs strive to offer a group experience and opportunities for learning within the bounds of safety. We reserve the right to dismiss any camper without refund whose behavior interferes with the rights of others, the smooth functioning of the group, or violates the camp's philosophy.*

### **+ Is sunscreen re-applied?**

Please send your camper to camp with sunscreen applied. We will re-apply sunscreen as need for our youngest campers and assist our older campers in reapplying.

## **Meet our Staff**

### **+ Who are your counselors?**

The Passport Summer Camp staff is extremely dedicated. Our team is an all inclusive community of experienced educators and students who are committed to the Passport Program Core Values. Our highly qualified staff members are carefully selected and receive extensive pre-camp and ongoing training, in order to be outstanding camp role models. Prior to the start of camp, all members of the Passport Team will receive over 50 hours of training specifically but not limited to CPR, First-Aid, and crisis management. All of our staff go through an interview process, are thumb printed by the state of Massachusetts and we submit both a CORI and SORI to ensure the health and safety of all campers and staff.

### **+Who are the specialists?**

Passport Specialists (Wood working, Arts & Crafts, Music and Athletics) are experts in their discipline or students studying their areas of expertise.

### **+Do you offer tours?**

Yes! Please email the Passport office to schedule a campus tour.  
Passport@cambridgemontessori.org

## **Communication & Logistics**

**+How do I get in touch during the camp day?**

Please contact the Passport Office at 617.308.9458 or email us at [passport@cambridgemontessori.org](mailto:passport@cambridgemontessori.org) with any questions or concerns.

We are happy to speak with you regarding your child and/or our program.

**+Do I need to report that my camper will be absent?**

Yes, please contact the Passport Office at 617.308.9458 or via email at [passport@cambridgemontessori.org](mailto:passport@cambridgemontessori.org) if your child will be absent. If your camper is not present and we have not received a phone call or note to the camp office regarding his or her absence, we will contact you by 10:00 AM.

**+What are your addresses and phone numbers?**

**Toddler/Primary: Explorers, Scouts and Navigators**

161 Garden Street

Cambridge, MA 02138

Cell: 617.308.9458

**Elementary: Voyagers and Pioneers**

129 Sherman Street

Cambridge, MA 02140

Cell: 617.233.1302

**Middle School/Administrative Offices**

96 Sherman Street

Cambridge, MA 02140

Telephone: 617.308.9458 (T/P Camp Office)

Fax: 617.576.5154

**+Camp Hours**

Drop-off: 8:45-9:00

Camp: 9:00-4:00

Extended Day: 4:00-5:30



## **+What does my Camper need to bring to camp?**

### **Clothing**

Please be sure that your child is dressed appropriately for outdoor play (water activities) and potentially messy activities. Children should dress in light, comfortable, weather appropriate clothing and secure footwear, please no flip-flops. All clothing should be clearly labeled with the child's name. We ask that all campers keep a spare set of clothing at camp. Children's belongings will be stored in assigned individual cubbies while at camp. While we will do our best to help your child to be responsible for his/her belongings, we urge that you do not send your child to camp with their best or favorite clothing. Sometimes belongings are misplaced, and we recommend that you notify your child's counselors if he/she is missing any items.

Please label EVERYTHING!

### **For all ages:**

Sunscreen

Water bottle

Bathing suit

Towel

Indoor shoes

Water shoes

At least 2 snacks and lunch

### **Toddler/Primary**

Two complete changes of shoes

18 months - 3 years: Nap bedding (pillow and blanket or sleeping bag) and a lovey

### **Elementary:**

One change of clothing

Extra snacks

*Passport Summer Programs assumes no responsibility for loss or damage to campers' personal property.*

### **+What NOT to bring?**

- Valuables of any kind
- Toys (except a lovey for nap)
- Ipad, lap top or chromebook
- Smart watches
- Phones are allowed but must be kept in your campers back pack in thier locker

### **+Scouts 3 years**

### **+Navigators 4 - 5 years**

### **+Voyagers 6 - 8 years**

### **+Pioneers 9 - 12 years**